

12th Asia Pacific General Galvanizing Conference



Exhibition Application **Requirements**

■ Conference dates

April 23 (Sunday) – 27 (Thursday), 2023

■ Venue

PACIFICO Yokohama

1-1-1, Minato Mirai, Nishi-ku, Yokohama 220-0012

■ Organizer

Japan Galvanizers Association Inc.

Exhibition Requirements

1. Name

12th Asia Pacific General Galvanizing Conference (APGGC2023)

2. Venue & exhibition period

Conference period: April 23 (Sunday) – 27 (Thursday), 2023 [Conference program will last until the 25th (Tuesday)]

Exhibition period: April 23 (Sunday) – 25 (Tuesday) [9:00 - 18:00 daily (tentative)]

3. Venue

PACIFICO Yokohama, 3rd Floor Conference Center, Rooms 301-304, 501-502

1-1-1, Minato Mirai, Nishi-ku, Yokohama 220-0012

Telephone: 022-265-2211 (main line)

<https://www.pacifico.co.jp/>

4. Organizer

Japan Galvanizers Association Inc.

5. Number of conference participants

350 people (tentative)

6. Language

English

Exhibition Requirements

6. Exhibition fee

[Standard booth fee] JPY500,000 (tax included)/booth

Items included with the booth:

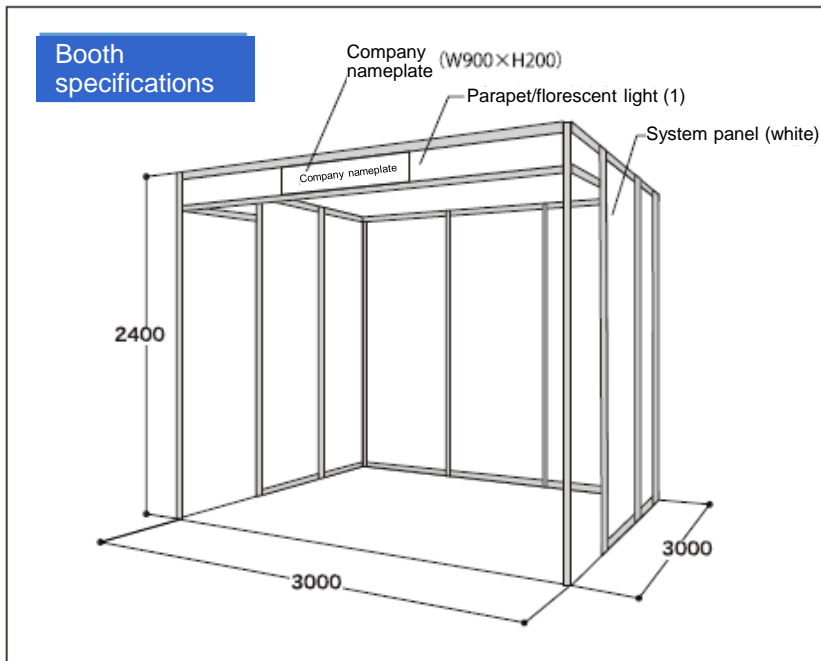
- 3,000 x 3,000 x 2,400 booth, sidewall and frontage sign
- 1 power source (2 500W outlets)
- 2 spotlights x 2 sets
- 2 tables and 2 chairs
- Company nameplate (lettering only) (W900 x H200)
- Write-up in program book showing the location of the booth along with company name and logo
- Exhibitor badge for the exhibition hall (allows holders to enter and exit the exhibition hall): 5 badges

***Exhibitor badges allow holders to enter the exhibition hall and participate in the April 23 (Sunday) Welcome Party.**

The badge does not permit admission into the lecture venue and banquet venue. Those who wish to participate in the conference program should register for participation.

*Exhibitions cannot be cancelled unless the organizer confirms Force Majeure. Accordingly, note that the exhibition fee will not be refunded.

7. Image of booth (tentative)



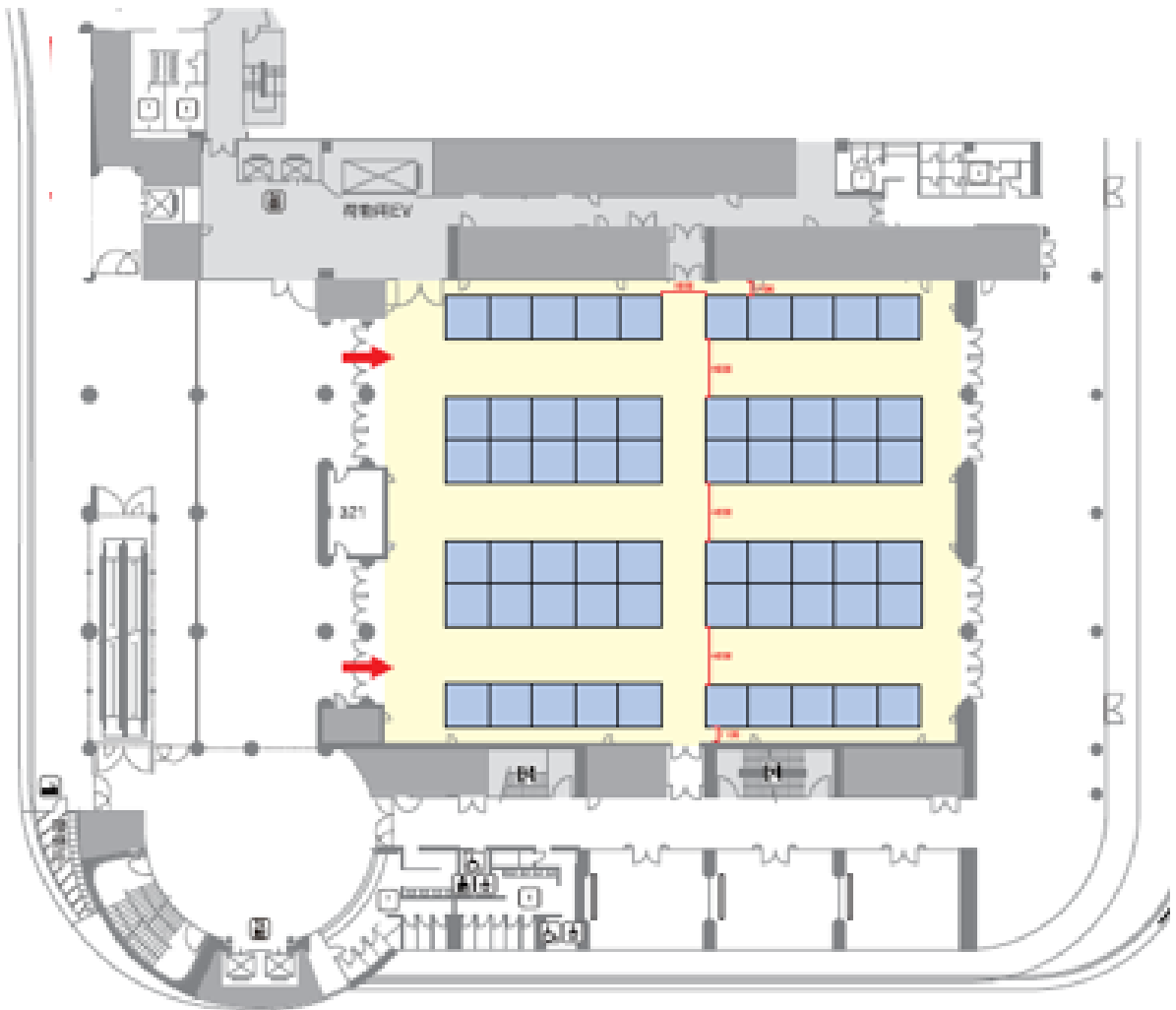
Exhibition Requirements

8. Floor map (tentative)

• Exhibition hall (3F 301-304)

⇒ The basic booth is 3m×3m. “60 booths” are scheduled to be set up.

3F 301-304



Exhibition Requirements

9. Exhibition application deadline

February 17 (Friday), 2023

Fill in the required items in the exhibition application and send the completed application by postal mail, fax or e-mail to the Management Office.

*The application period will be closed, prior to the deadline, should the tentative number of booths be filled.

*Exhibition applications will be rejected in the event the organizer deems the exhibition, etc. does not suit the objective of this symposium.

10. Exhibition fee payment method

Exhibitors should wire the exhibition fee to the designated bank account by **March 31 (Friday), 2023.**

The wire transfer receipt/statement issued by the bank will serve as a receipt.

*The exhibitor is responsible for the wire transfer fee.

*We will inform you of the bank account for the wire transfer after sending the billing invoice after receipt of the exhibition application.

11. Booth allocation

1) The organizer will determine the booth location, factoring in the type and number of exhibitions, the composition of the booth and whether demonstrations are performed, and notify each exhibitor.

Note that, objections to the organizer's decision will not be accepted.

2) You will be notified regarding booth allocations around mid-January 2023.

3) Exhibitors cannot transfer or exchange a booth in whole or in part without the consent of the organizer.

12. Exhibition cancellation

In general, cancellations are not accepted once an application has been submitted. Also, note that your exhibition fee will not be refunded for any reason other than an accident that the Management Office confirms to be Force Majeure.

13. Revisions/cancellation

The organizer can revise and/or cancel the event period and event times, etc. owing to Force Majeure and inevitable circumstances. In the event of cancellation, the exhibition fee will be refunded. Expenses incurred up to that point by the organizer will be allocated among exhibitors depending on the number of booths that were applied for. That being said, note that expenses incurred by exhibitors up to the point of cancellation by the organizer shall be the responsibility of each respective company.

Exhibition Requirements

14. Installation schedule (tentative)

The following is a tentative schedule for installation and disassembly. Exhibitors will be notified by the Management Office of the official schedule at the time of notification of booth allocation.

	Schedule	Time (tentative)
Installation/set up	April 23 (Sunday), 2023	13:00 - 18:00
Exhibition	April 24 (Monday) – April 25 (Tuesday), 2023	9:00 - 18:00
Disassembly	April 25 (Tuesday), 2023	18:00 - 20:00

15. Installation service entrance

The transport route will be notified at the time of notification of booth allocation. Also, exhibitors will be notified of how to use home delivery services at the time of notification of booth allocation.

16. Parking

The parking space near the service entrance and exit is scheduled to be used at the time of installation and disassembly. Details will be notified at the time of notification of booth allocations.

17. Precautions at the time of installation and disassembly

- 1) Be careful not to hinder other exhibitors during transport, unpacking, work to put together exhibitions and other tasks.
Do not open packages, particularly at the service entrance and exit.
- 2) The person responsible for the exhibition should always be present when conducting loading and unloading (installation/disassembly).
- 3) Each exhibitor is responsible for disposing of waste and packaging materials that arose from decorations in the exhibition hall after installation or from the unpacking of exhibition items.
- 4) At the time of disassembly, completely remove everything, including disposing of waste materials.

18. Items that are prohibited

Matters that infringe upon the following items are prohibited.

- 1) Actions that infringe on the Fire Service Act, construction/building codes, other related laws and ordinances, and items prohibited under the venue regulations.
- 2) Exhibition activities outside the booth, actions that are dangerous and/or troublesome to participants and other exhibitors.
- 3) Actions that will degrade the dignity of this international conference.

Exhibition Requirements

19. Management of exhibits and accidents

- 1) The management of each exhibition is the responsibility of the exhibitor. The organizer is not at all responsible, including for reparations, for theft, loss and/or damages to exhibitions. Each company should take measures, including taking out insurance.
- 2) In the event an accident occurs due to the actions of the exhibitor, the exhibitor must take responsibility and resolve the issues. The organizer is not responsible in anyway.

20. Exhibitor badges

The person in charge of the exhibit will be given five exhibitor badges. Always wear a badge during the event period.

◆Exhibition applications / Inquiries◆
APGGC Management Office
Located inside Inter Group Corp.
2-2-5 Toranomom, Kyodo News Building 4F,
Minato-ku, Tokyo, Japan 105-0001
TEL: +81-3-5549-6911 FAX: +81-3-5549-3201
Email apggc2023@ig-online.jp